



NOTIFICATION

NO. S.O. (PH) 4-13 / 2001 (P-II).

In supersession of all previous orders / notifications issued by the Government, the Competent Authority has been pleased to approve the following Admission Policy for Allied Health Sciences (AHS) (Para-Medical) Courses run by Public / Private Sector Allied Health Sciences (Para-Medical) Institutions affiliated with the Punjab Medical Faculty (PMF), and shall come into force w.e.f. Academic Session 2014-2015.

2. The Standard Operating Procedures (SoPs) of the Admission Policy are defined as under:

1. **Eligibility:**

- 1.1 Minimum Qualification: Matric with science (Physics, Chemistry and Biology) – 2nd division (unadjusted) and combined total of science subjects not less than 45%
- 1.2 Age: Maximum 35 years on the last date of applying for admission (both for Government / Private candidates)

2. **Admission Process:**

- 2.1. The admissions shall be made once a year preferably in August/September subject to advertisement by the Directorate General, Health Services, Punjab, Lahore;
- 2.2. The Directorate General, Health Services, Punjab, Lahore shall publish admission notice in leading national newspapers two weeks after declaration of Secondary School Certificate (SSC) result. The classes shall be commenced w.e.f. **1st October**;
- 2.3. All the Allied Health Institutions (Para-Medical) Institutions shall complete the **Registration** of their admitted students within **two months** of start of classes;
- 2.4. The candidates shall be required to submit Admission Forms [Annex A & B] to the Allied Health Sciences Institution according to the District Tagging within ten days of publishing of advertisement;
- 2.5. Admission Forms (for public sector institutions) will be provided by the concerned AHS Institution at the cost of **Rs.70/-**; fund thus generated, shall be kept by the institution as **Student's Welfare Fund**;
- 2.6. Admission Forms with cutting / overwriting shall not be acceptable;
- 2.7. The stamp of the officer attesting documents must bear his/her full name, designation and current place of duty;
- 2.8. While granting admission, following parameters shall be observed:

A. Extra Marks

- i. F.Sc (Pre-Medical) at least 45% marks: 20 marks to be added in aggregate of Matric marks

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- ii. Hafiz-e-Quran: 10 marks to be added in aggregate of Matric marks (described in clause 2.9)

B. Quota

- i. Disabled: 2% (described in section 2.10)
 - ii. No gender quota; no distinction between urban and rural areas; all male, female and shemale persons, are equally eligible to apply
- 2.9. Hifz-e-Quran Certificate from Madrassa authorized / notified by the Government for the purpose shall be required for claiming additional marks.
- 2.10. Disability seats will be over and above the open merit seats. Compensation can be made feasible for some disabilities in certain technologies but a candidate should be able to perform in a reasonably independent manner. A disability certificate issued by a board constituted at the DHQ/equivalent hospital will be required.
- 2.11. There shall be no interview and merit shall be calculated according to marks adjusted according to parameters mentioned above;
- 2.12. The respective institution shall prepare a detailed merit list of all candidates; admissions shall be strictly on merit and the First Provisional Merit List shall be displayed after one week of deadline for submission of applications. No call letters shall be issued to the eligible candidates. No intimation whatsoever about non-selection shall be sent individually and no correspondence in this regard shall be entertained;
- 2.13. All admissions will be provisional. The Principal of the respective institution shall have the power to review the provisional selection in case of any bonafide error, lapse, mistake, fraud or misrepresentation that occurs or is brought to his notice before completion of the selection process or thereafter and the selection list will be amended accordingly. Mere figuring in the selection list will not confer any right on the candidate if he/she is otherwise found in-eligible on detection of an error/ mistake/ fraud/ misrepresentation;
- 2.14. The Principal of the institution shall be competent to rectify any error or omission found in the Selection List;
- 2.15. Whenever two or more than two candidates are bracketed, i.e., they have exactly the same percentage after calculation, the one senior in age shall be given preference to the other for the purpose of admission;
- 2.16. Applying for more than one category: A candidate may apply for admission in more than one category; however a separate application will be required for each category. In case a candidate is successful in getting admission in more than one category, he/she will accept only one (according to the priority assigned in Admission Form) and the surrendered seats will be offered to candidates lower in merit list. The candidate getting selected in previous round will be considered for betterment/up-gradation in the subsequent round. The betterment/up-gradation herein means the higher preference exercised by the candidate;
- 2.17. There shall be two or more rounds for merit lists for selection of candidates depending on the availability of vacant seats;
- 2.18. Complaint, if any, against the selection list may be lodged within 10 days of the notification. No complaint shall be entertained thereafter.

3. Post-Selection Procedures:

- 3.1 The selected candidate must join not later than seven days of display of Selection List and issuance of Offer Letter, failing which his/her admission shall

- stand cancelled. If a seat falls vacant, the next candidate on merit in that category will be selected;
- 3.2 No candidate shall be admitted unless he/she has paid the fee and other dues. All dues must be paid by the due date, otherwise the admission of defaulting students will be cancelled and next candidate on merit shall be considered for admission;
- 3.3 Applicants shall be required to submit original qualification documents for verification;
- 3.4 Information about each admitted student will be sent to the PMF on the prescribed proforma alongwith the Specified Registration Fee by 31st December each year. Registration Number thus allocated, will be used for all future correspondence regarding the particular student.

4. Distribution of Seats:

Allocation of seats amongst Districts will be according to population. Population Quota will be followed for the following categories:

- i. Dispenser
- ii. Public Health Technology
- iii. Laboratory Technology
- iv. Radiography and Imaging Technology
- v. Operation Theater Technology

4.1 One seat of dispenser shall be awarded for each population unit of 70,000.

Table below describes the district-wise allocation of seats for dispenser category according to population and the number of seats for dispenser in different hospitals.

Distribution of Seats for Dispensers

Sr. No.	District	Population (000) Dec-2013	Allocated Seats	Teaching Institutions	No. of Seats
1	Bahawalpur	3391	48	B. V Hospital	48
2	Bahawalnagar	2683	38	DHQ Hospital	38
3	R.Y.Khan	4431	63	Sheik Zayed Hospital	63
4	D.G.Khan	2346	34	DHQ Hospital	34
5	Layyah	1567	22	DHQ Hospital	22
6	Muzaffargarh	3786	54	DHQ Hospital	54
7	Rajanpur	1569	22	DHQ Hospital	22
8	Faisalabad	7141	102	Allied Hospital	51
				DHQ Hospital	51
9	Chiniot	1203	17	DHQ Hospital	17
10	Jhang	2392	34	DHQ Hospital	34
11	T.T.Singh	2050	29	DHQ Hospital	15
				THQ Hospital - Gojra	14
12	Gujranwala	4628	66	DHQ Hospital	66
13	Gujrat	2618	37	DHQ Hospital	37
14	Hafizabad	1069	15	DHQ Hospital	15
15	M.B. Din	1430	20	DHQ Hospital	20
16	Narowal	1574	22	DHQ Hospital	22

Sr. No.	District	Population (000) Dec-2013	Allocated Seats	Teaching Institutions	No. of Seats
17	Sialkot	3566	51	Allama Iqbal Memorial Hospital	51
18	Lahore	9159	131	Mayo Hospital	27
				Services Hospital	26
				Ganga Ram Hosp	26
				Jinnah Hospital	26
				Lhr General Hosp	26
19	Kasur	3162	45	DHQ Hospital	45
20	Nankana Sb	1276	18	DHQ Hospital	18
21	Sheikhupura	3028	43	DHQ Hospital	43
22	Multan	4193	60	Nishtar Hospital	30
				Civil Hospital	30
23	Khanewal	2705	39	DHQ Hospital	39
24	Lodhran	1579	23	DHQ Hospital	23
25	Vehari	2803	40	DHQ Hospital	40
26	Rawalpindi	4538	65	Benazir Bhutto Hospital	16
				Holy Family Hospital	16
				DHQ Hospital	16
				THQ Hospital - Murree	17
27	Attock	1630	23	DHQ Hospital	23
28	Chakwal	1351	19	DHQ Hospital	19
29	Jhelum	1181	17	DHQ Hospital	17
30	Sahiwal	2338	33	DHQ Hospital	33
31	Okara	2910	42	DHQ Hospital	42
32	Pakpattan	1692	24	DHQ Hospital	24
33	Sargodha	3318	47	DHQ Hospital	47
34	Bhakkar	1412	20	DHQ Hospital	20
35	Khushab	1136	16	DHQ Hospital	16
36	Mianwali	1368	20	DHQ Hospital	20

4.2 The Population Unit for award of seats for each of the remaining four categories will be 250,000. Table below describes the number of seats for each category, tagging of districts with different Para-Medical Institutions and allocation of seats in different public sector institutions according to the population of tagged districts.

Allocation of Seats among Districts and Paramedical Institutions

Sr. No.	Institute	Attached Districts	Population Dec-2013	District Wise Seats Per Category	Seats Per Category in the Institution
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Sr. No.	Institute	Attached Districts	Population Dec-2013	District Wise Seats Per Category	Seats Per Category in the Institution
1	Government Paramedical School, Jhelum	Jhelum	1181	5	16
		Chakwal	1351	5	
		M. B. Din	1430	6	
2	Government Paramedical School, Sialkot	Sialkot	3566	14	26
		Narowal	1574	6	
		Nankana Sb	1276	5	
3	Government Paramedical School, Sahiwal	Sahiwal	2338	9	39
		Okara	2910	12	
		Pakpattan	1692	7	
		Khanewal	2705	11	
4	Government Paramedical School, Sargodha	Sargodha	3318	13	23
		Khushab	1136	5	
		Mianwali	1368	5	
5	Government Paramedical School, Bahawalpur	Bahawalpur	3391	14	48
		Bahawalnagar	2683	11	
		R. Y. Khan	4431	18	
		Lodhran	1579	6	
6	Government Paramedical School, Layyah	Layyah	1567	6	12
		Bhakkar	1412	6	
7	Government Paramedical School, Gujrat	Gujrat	2618	10	33
		Gujranwala	4628	19	
		Hafizabad	1069	4	
8	Allied Health Institute, BBH, Rawalpindi	Rawalpindi	4538	18	25
		Attock	1630	7	
9	Government College of Paramedics, Faisalabad	Faisalabad	7141	29	51
		Jhang	2392	10	
		T. T. Singh	2050	8	
		Chiniot	1203	5	
10	Institute of Allied Health Sciences, AIMC, Lahore	Lahore	4580	18	30
		Sheikhupura	3028	12	
11	Allied Health Sciences School, Lahore General Hospital, Lhr	Kasur	3162	13	32
		Lahore	4580	19	
12	School of Allied Health Sciences, Ghazi Medical College, D. G. Khan	D. G. Khan	2346	9	16
		Rajanpur	1569	6	
13	School of Allied Health Sciences, Nishtar Hospital, Multan	Vehari	2803	11	43
		Multan	4193	17	
		Muzaffargarh	3786	15	

4.3 Candidates from all districts tagged with the institution shall be selected on open merit basis without consideration of separate seat allocation for each district.

- 4.4 If a Para-Medical Teaching Institution which is not under the administrative control of the Directorate General, Health Services, Punjab, Lahore, has seats over and above allocated districts allocation, it can make admissions without consideration of district quota.
- 4.5 The institutions shall grant admissions in categories not specified above on open merit basis without consideration of district quota.

5. Exceptions:

- 5.1. This policy will not be applicable for post-basic courses offered by Government College of Paramedics (GCOP), Faisalabad.
- 5.2. For admission in Nuclear Medicine Technology offered at GCOP, minimum qualification will be: FSc (1st division) – Pre-Medical or Pre-Engineering.

6. Revisions:

This policy shall be formally reviewed after every three years to accommodate district allocation of seats according to the population and to take into account any addition in the number of public sector Para-Medical Institutions. Any emergent policy change will be made on the recommendations of the Governing Body of the Punjab Medical Faculty (PMF) through the Competent Authority i.e. Health Department, Government of the Punjab.

**SECRETARY
TO GOVERNMENT OF THE PUNJAB
HEALTH DEPARTMENT**

NO EVEN, Dated Lahore, the 3rd October, 2014.

Copy of the above is forwarded for information and necessary action to the:

1. Registrar, Lahore High Court, Lahore.
2. Secretary, Provincial Ombudsman, Punjab, Lahore.
3. All the Administrative Secretaries to Government of the Punjab.
4. Vice Chancellor, University of Health Sciences, Lahore.
5. Vice Chancellor, King Edward Medical University, Lahore.
6. Director General, Health Services, Punjab, Lahore.
7. All the Principals of Autonomous Medical Institutions in Punjab.
8. All the Deans/Heads of Special Health Institutions in Punjab.
9. All the Principals of Public Sector Allied Health Institutions (Para-Medical Schools) in Punjab.
10. All the Heads of Private Sector Allied Health (Para-Medical) Institution in Punjab affiliated with Punjab Medical Faculty (PMF).
11. Dean, Institute of Public Health, Lahore.
12. All the Medical Superintendents of Teaching Hospitals in Punjab / *DHQ Hospitals, THQ, Manages & Gofra*
13. Chairman, Shaikh Zayed Medical Complex, Lahore.
14. Secretary, Punjab Medical Faculty, Lahore.
15. P.S.O. to Chief Secretary, Punjab.
16. P.S.O. to Additional Chief Secretary, Punjab.
17. Manager, Government Printing Press, Punjab, Lahore for publication in the Weekly Official Gazette.
18. All the Deputy Secretaries, Health Department.
19. Section Officer (G-II), Health Department.
20. P.S.O. to Secretary to Government of the Punjab, Health Department.
21. P.A. to Additional Secretary (Establishment), (Administration), (Development) & (Technical), Health Department.
22. All Executive District Officer (Health) in Punjab.

NASIR MAHMOOD SHAKIR
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DEPUTY SECRETARY (ME)**