



# Punjab Medical Faculty

Specialized Healthcare & Medical Education Department  
Government of the Punjab  
22-B New Muslim Town, Near Ayub Market, Wahdat Road, Lahore  
Tel: 042-99230506, 042-99231352

No. 160513 / PMF

Dated 15-12-2023

## MINUTES OF THE PRE-BID MEETING

### FOR PROCUREMENT OF APPLIANCES AND I T EQUIPMENT ALONG WITH SERVER ROOM FOR PUNJAB MEDICAL FACULTY

A Pre-Bid meeting for subject tender was held on 13.12.2023 at 11:00 AM in the Committee Room of Punjab Medical Faculty under the Convenership of Secretary, Punjab Medical Faculty.

2. Followings were participated in the meeting:

- i. Contract Manager, Specialized Healthcare & Medical Education Department
- ii. Section Officer (Standardization), Specialized Healthcare & Medical Education Department
- iii. Admin Officer, Punjab Medical Faculty, Lahore
- iv. Database Administrator, Punjab Medical Faculty, Lahore
- v. Budget & Accounts Officer, Punjab Medical Faculty, Lahore
- vi. Procurement Officer, PMF (Co-opted Member)

## PROCEEDINGS

3. Meeting started with the recitation from verses of Holy Quran. All the participants and representatives of the prospective bidders were welcomed. The list of representatives who attended the meeting is attached as Annex-A.

4. Participants were briefed that a Tender Notice for procurement of Appliances and IT Equipment along with Server Room for the new office of Punjab Medical Faculty was advertised in national press vide IPL-10176 in Daily Jang (Urdu Press) on 03-12-2023 and Daily The Nation (English Press) on 01-12-2023. The advertisement along with bidding documents were also uploaded on PPRA and PMF websites on 05-12-2023. The salient points of the advertised bidding documents were apprised to the participants. It was briefed that this pre-Bid meeting has been arranged to clarify the queries of prospective applicants / firms.

5. The house was opened for discussion. After detailed discussion & due deliberations, following amendments/clarifications were decided:

*[Handwritten signatures and initials]*

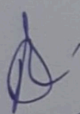



| Procurement of Appliances and IT Equipment along with Server Room |   |   |
|---|---|---|
| Sr.#  | Existing Clause   | Amendment/ Clarification  |
| 1   | <u>Section-III. Technical</u><br><u>Specifications of Package 1 IT</u><br><u>Equipment</u><br><u>Item No 2 Manageable Switch</u><br><u>(24-Port)</u><br>Region: Product should be from the US or Europe region  | It is amended as<br>Brand: Cisco/ Rucks/Huawei<br>Region of the manufacturer is anywhere from the world.  |
| 2   | <u>Section-III. Technical</u><br><u>Specifications of Package 1 IT</u><br><u>Equipment</u><br><u>Item No 10 Printer</u><br>HP Printer Technology: Laser<br>Printing Speed: 38 PPM or higher<br>Resolution: Black (best): Up to 1200 x 1200 dpi or higher<br>Duty cycle (monthly, A4): Up to 80,000 pages or higher<br>Memory: 256 MB or higher<br>Processor: 1200 MHz or higher<br>Network gig Ethernet 10/100/1000base-t or higher<br>Warranty: 01 year comprehensive on-site replacement warranty from the date of installation | It is amended as<br>HP Printer or equivalent<br>Technology: Laser Printing<br>Speed: 38 PPM or higher<br>Resolution: Black (best): Up to 1200 x 1200 dpi or higher<br>Duty cycle (monthly, A4): Up to 80,000 pages or higher<br>Memory: 256 MB or higher<br>Processor: 1200 MHz or higher<br>Network gig Ethernet 10/100/1000base-t or higher<br>Warranty: 01 year comprehensive on-site replacement warranty from the date of installation |
| 3   | <u>Section-III. Technical</u><br><u>Specifications of Package 1 IT</u><br><u>Equipment</u><br><u>Item No 11 Photocopier</u><br><br>Brand : Konica/ Cannon/ Toshiba<br>Type: Print, Scan, & Copy<br>Speed: 45 Ppm or Higher<br>Page Capacity: 1000 or higher<br>Memory 4GB HDD: 250 GB<br>RADF Interface: Ethernet, USB, WIFI<br>Warranty: 01 years comprehensive on-site replacement warranty from the date of installation   | It is amended as<br>Brand : Konica/ Cannon/ Toshiba or equivalent<br>Type: Print, Scan, & Copy<br>Speed: 45 Ppm or Higher<br>Page Capacity: 1000 or higher<br>Memory 4GB HDD: 250 GB<br>RADF Interface: Ethernet, USB, WIFI<br>Warranty: 01 years comprehensive on-site replacement warranty from the date of installation  |
| 4   | <u>Section-III. Technical</u><br><u>Specifications of Package 1 IT</u><br><u>Equipment</u><br><u>Item No 16 Heavy Duty Printer</u>  | It is amended as<br>HP Printer or Equivalent<br>Technology: Laser Printing<br>Speed: 50 PPM or higher<br>Page   |

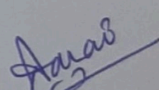


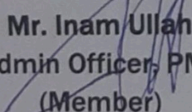
|   |  |
|---|--|
| <b>HP Printer</b><br><b>Technology:</b> Laser Printing<br><b>Speed:</b> 50 PPM or higher Page<br><b>Supported:</b> A3 / A4 / A5 / A6 / B4 / B5 / B6 / / Legal<br><b>Resolution:</b> Black (best): Up to 1200 x 1200 dpi or higher<br><b>Duty cycle (monthly):</b> Up to 80,000 pages or higher<br><b>Memory:</b> 512 MB or higher<br><b>Processor:</b> 1200 MHz or higher<br><b>Network:</b> gig Ethernet 10/100/1000base-t or higher<br><b>Warranty:</b> 01 year comprehensive on-site replacement warranty from the date of installation. | <b>Supported:</b> A3 / A4 / A5 / A6 / B4 / B5 / B6 / / Legal<br><b>Resolution:</b> Black (best): Up to 1200 x 1200 dpi or higher<br><b>Duty cycle (monthly):</b> Up to 80,000 pages or higher<br><b>Memory:</b> 512 MB or higher<br><b>Processor:</b> 1200 MHz or higher<br><b>Network:</b> gig Ethernet 10/100/1000base-t or higher<br><b>Warranty:</b> 01 year comprehensive on-site replacement warranty from the date of installation. |
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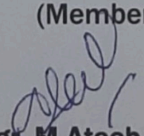
6. Rest of Terms & Conditions of already advertised Bidding Document will remain same.
7. The meeting ended with the vote of thanks by the Chair.

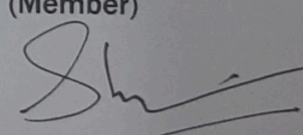
  
**Mr. Nauman Rafique**  
 Procurement Officer, PMF  
 (Co-opted Member)

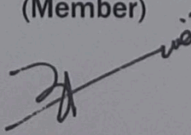
  
**Mr. Irfan Ibrahim**  
 Database Administrator  
 PMF  
 (Member)

  
**Mr. Asmat Ullah**  
 Budget & Accounts Officer, PMF  
 (Member)

  
**Mr. Inam Ullah**  
 Admin Officer, PMF  
 (Member)

  
**Engr. M Ateeb Sheikh**  
 Section Officer (Stand.)  
 SHC&ME Department  
 (Member)

  
**Shafique Hussain**  
 Contract Manager  
 SHC&ME Department  
 (Member)

  
**Dr. Zafar Ali**  
 Secretary  
 Punjab Medical Faculty  
 (Convener)